

ANNUAL AGENCY FIREARM RE-QUALIFICATION REPORT

Date Due: March 1, annually

I, (print or type agency head's name) _____,
(print or type agency name) _____,
(print/type agency location) _____,
(print/type agency contact #) _____,

verify that as of the date of this report **ALL** law enforcement officers of this agency, with the exception of those listed on page 2, have met the mandatory firearm qualifications requirements as set forth in the New Mexico Administrative Code 10.29.9.14 NMAC.

In accordance with NMAC Code 10.29.9.14 (F)(2) **qualification scores** have been previously submitted or are attached for all officers.

Total number of commissioned law enforcement officers in the agency: _____

*I understand that failure to submit this report by **March 1st** of the reporting year may result in the suspension of the law enforcement officer certification of my employees.*

State of New Mexico)
County of _____) **SS.**

I (print or type agency head's name) _____,
being first duly sworn, depose and state (based upon information, belief, and available documentation):

I am the agency head of the (print or type agency name) _____
and the foregoing report is true and correct to the best of my personal knowledge.

(Agency head's signature)

Subscribed and Sworn before me this
_____ day of _____, _____.

Notary Public

My commission expires: _____

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Registry Input by:

Instructor Certification Verified by:

Firearms Entry by:

Exception Report—Annual Qualifications Report

Officers **NOT** meeting the mandatory firearms qualification requirements:

	SSN	Last Name	First Name	Cert.#
1				
2				
3				
4				
5				

**Name:** _____ **SSN:** _____

Explanation: Why is the officer not in compliance with the Firearms Qualification Requirement

Remediation: What steps are being taken to bring the officer into compliance?

Timelines: What are the deadlines that are proposed to bring the officer into compliance?

**Name:** _____ **SSN:** _____

Explanation: Why is the officer not in compliance with the Firearms Qualification Requirement?

Remediation: What steps are being taken to bring the officer into compliance ?

Timelines: What are the deadlines that are proposed to bring the officer into compliance?

(use additional sheets if necessary)

Exception Report—Compliance Reporting

Officers achieving compliance with the mandatory firearms qualification requirements:

	Last Name	First Name	Day Score	Night Score
1				
2				
3				
4				
5				

The above listed officers previously reported as out of compliance, have been brought into compliance for the reporting period of _____(year).

Date Submitted: _____

Agency: _____

Address _____

Contact# _____

Submitted by: _____

Contact# _____

Firearms Qualification Data:

DPS Firearms Instructor: _____

Contact # _____

Date Qualification Conducted: _____

Range Location: _____

Signature of DPS Certified Firearms Instructor _____

Registry Input by:	Instructor Certification Verified by:	Firearms Entry by:
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